

## **Will In Action Education Scholarship 2017 for Hong Kong citizens to attend Overseas Training Programme/conference on Organ Donation/ Transplantation**

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*Will In Action Education Scholarship* is set up with donations collected from two charity events that Will In Action had conducted: *Run For Your Lives Hong Kong* held in 2014 and *Johnnie To with You “30 Sec Creative Video-making Contest of Organ Donation”* held in 2015, and we are now inviting applications to the Education Scholarship.

**Deadline for application is 16 October 2017.**

### **1. Objective**

This Education Scholarship is set up to facilitate Hong Kong citizens, whether they are healthcare workers, welfare workers, academics or volunteers, who devote to the work of organ donation/transplantation in Hong Kong to undertake relevant international training programme and conference in order to contribute to the promotion, provision and development of organ donation/transplantation services in Hong Kong. This may include pre- or post-conference education programmes/workshops of major international meetings.

### **2. Application**

- (a) Details of the Scholarship are publicised through the Will In Action (WIA) official website at [www.wia.org.hk](http://www.wia.org.hk). WIA may also publicise the Scholarship through any other channels that deemed fit.
- (b) Application guidelines and form are available on the WIA website. Interested parties please complete and return the application form together with all information/documents as listed in the application guides to WIA.
- (c) The application will be vetted by a selection panel as designated by the Council of WIA [sync with 5(a)]. Under normal circumstances, application result will be announced within 8 weeks from the application closing date. All applicants will receive separate notice via email.

### **3. Financial Arrangement**

- (a) WIA is offering the Education Scholarship for ONE successful candidate for the year 2017-2018.
- (b) Grant for each Education Scholarship is up to HKD25,000. The exact amount of grant will be considered on a case by case basis. WIA has a total right to offer full or partial grant to applications, or to decline any applications.
- (c) The Scholarship can be applied to cover cross-countries travelling expenses at the most economical rate, course and materials fees of the education programme, and living allowance.

Fund of the Scholarship will be granted on a reimbursement basis upon completion of the education programme by the candidate(s) and proper claims of expenses (with payment receipts or proof) are received by WIA.

#### **4. Preconditions for Candidate(s)**

When submitting application for the Scholarship, candidate(s) should provide details of the concerned education programmes. Upon initial acceptance of application by WIA, candidates should further provide the following documents for WIA to confirm the offer within a 3-month period:

- (a) Letter of Acceptance issued by the institute or organisation providing the concerned education programme;
- (b) Itinerary of the cross-countries transportation (flight/vessel/train itinerary schedule); and
- (c) Booking of accommodation.

Notes: WIA reserve the rights to disqualify the application if the candidates fail to provide the required documents.

#### **5. Selection Board**

- (a) Operation of the Scholarship is governed by a Panel composed of Board Members and delegates of WIA. The Panel is responsible to the Board of WIA.
- (a) The Panel is authorised by WIA to shortlist, evaluate and select the suitable candidate(s) to receive the Scholarship.
- (b) Interview may be arranged for the Panel to meet with the candidate(s) when deemed necessary.

#### **6. Deed of Agreement**

Successful candidate(s) will make a deed setting out acknowledgements and undertakings with WIA in respect of the award of the Scholarship.

#### **7. Undertaking**

- (a) Successful candidate(s) is/are required to complete the concerned education programme/conference, and to return and serve in Hong Kong with their current job or volunteer post for a period of no less than 6 months. In the event of default, candidate(s) are required to return the Scholarship award in full as though it was award to them as an interest-free loan.
- (b) Successful candidate(s) is/are required to submit a 2 pages report on the training course to WIA within 8 weeks after completion of the concerned education programme/conference.
- (c) Successful candidate(s) should submit official receipts/proof for claiming of reimbursement which will be vetted and released within 12 weeks upon receive of both the report and receipt.

**-- End --**